

CHECK LIST

for submitting a doctoral dissertation to the
Doctoral School of Chemistry (DSC)
July 3, 2025

To do:

1. Proof of the fulfillment of the language requirements: the language exam certificates should be recorded in the Neptun system
2. Oral presentation of the dissertation in front of an expert audience with a follow-up discussion. The audience should vote on the approval of the submission.
3. Tips for the preparation of the dissertation before similarity screening: figures and tables of the candidate's publications can be used in the dissertation if appropriately referenced in the captions. At the end of the dissertation, after the References chapter, a chapter with the list of publications related to the dissertation along with the oral presentations and posters should be added.
4. Electronic submission of the dissertation in WORD and/or PDF format to the Head of the Doctoral School of Chemistry (e-mail to atoth@chem.u-szeged.hu) for similarity screening. Based on the feedback from the DSC, the dissertation may need rewriting. (The whole process takes ca. 14 days)
5. Once the DSC approved the dissertation, it can be uploaded along with the thesis booklet to the Doctoral repository of the University of Szeged

Submit:

1. The statement of approval from the DSC after the similarity screening
2. Doctoral dissertation in 4 copies, black bound
3. Theses booklet in English in 7 copies, with co-author statements in all copies, following L1 and L2 schemes according to the requirements of the Doctoral School of Chemistry
4. Publication list with MTMT identification number along with the full publications related to the dissertation should be submitted electronically to the doctoral administrator (e-mail to horpacsianita@sci.u-szeged.hu). Printed copies of the publications are not required.
5. Supervisor statement on that the publications relevant to the dissertations are used in at most one additional doctoral dissertation
6. Written support of the submission by an expert audience after the applicant's presentation of the dissertation and the follow-up discussion